STATE WATER RESOURCES CONTROL BOARD NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) WASTEWATER PROGRAM

WORKPLAN TO UPDATE THE ADMINISTRATIVE PROCEDURES MANUAL JULY 2018

Project Statement

This workplan outlines the tasks involved in updating the existing National Pollutant Discharge Elimination System (NPDES) Wastewater Program Administrative Procedures Manual (APM). The existing 2016 NPDES APM describes the program activities carried out by staff working in the NPDES Wastewater Program at the State Water Board and nine Regional Water Boards (Collectively Water Boards). The applicable regulations and policies, procedures, processes, and responsibilities are described for each facet of the program. Continuous update of the existing NPDES APM, and other NPDES Program tools:

- (1) Provides a transparent and clearer understanding of the program for Water Boards staff, management, and the legislature.
- (2) Continuously improves program efficiency, consistency, responsibility, and accountability at the Water Boards.

The NPDES Wastewater Program intranet webpage contains the existing APM, tools, and NPDES program training material (i.e.: videos, templates, and guidance documents) to assist NPDES Wastewater Program staff at the State and Regional Water Boards. The APM and program training and tools are critical to train new staff, to maintain statewide consistent guidance for existing staff, and to assist work planning tasks.

Official updates to the NPDES Wastewater Program APM will be vetted internally through the State Water Board management and will be provided to the Regional Water Board Program managers and staff for commenting and feedback. State Water Board staff maintains continued draft updates to the existing APM as input, comments and new information are received through routine coordination and collaboration among the State and Regional Water Board staff.

The most current final APM is posted on the State Water Board's intranet web site under the NPDES Program (http://wiki/dwq/doku.php?id=npdes_administrative_procedures_manual_apm) and housed in the State Water Board's shared NPDES Wastewater Program file folder system in the subfolder named S:\DWQ\DIV\regs\NPDES\APM\NPDES Prog APM.

Program Description

The NPDES Wastewater Program controls water pollution by regulating point sources that discharge pollutants into waters of the United States as authorized by the Clean Water Act. Point sources are discrete conveyances such as channels, ditches, or pipes. Since its introduction in 1972, implementation of the NPDES Program has been responsible for significant improvements to our nation's water quality.

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The NPDES Program is a federal program which has been delegated by the United States Environmental Protection Agency (U.S.EPA) to the State of California for implementation through the Water Boards. The Water Boards issue NPDES permits in accordance with a Memorandum of Agreement (MOA) between the U.S. EPA and the State Water Board.

The State Water Board issues statewide general NPDES permits for discharges that are of a consistent nature statewide. The State Water Board also oversees the overall coordination of the NDPES Program throughout the state by collaborating with Regional Water Board staff, and supporting the Regional Water Board efforts. The Regional Water Boards issue individual NPDES permits regulating dischargers in their region, and ensure compliance with their permits through compliance inspections, monitoring report reviews, and enforcement actions, as necessary. Each Regional Water Board makes critical water quality decisions for its region per its corresponding Basin Plan(s) and regional priorities.

Current Workplan Timeline For Next APM Update

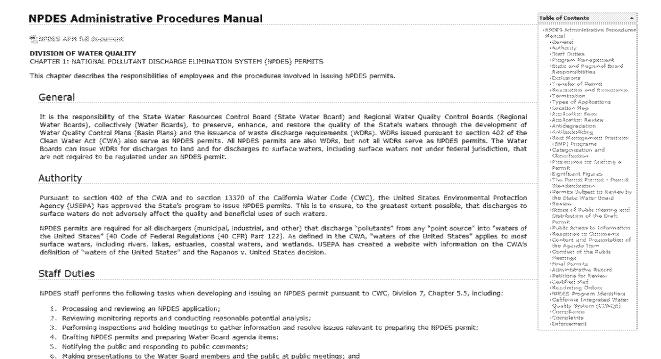
Activity	Timeline	Outcome
Step 1: Distribute individual chapters to NPDES Wastewater Roundtable SB to solicit RB input and comments. RBs conduct review of the APM.	August 2018- February 2019	 NPDES Wastewater Roundtable staff review the APM for discussion at Roundtable meetings. RBs to provide input/comments to the updated APM
Step 2: SB to review RB input, complete revisions, and include updates as necessary or requested by RBs.	March 2019 – April 2019	SB NPDES Program Manager incorporates updates and finalizes the APM.
Step 3: DWQ Management review updates to the existing APM	May 2019 - July 2019	DWQ management approve.
Step 4: NPDES Wastewater Intranet updated with updated NPDES Wastewater APM.	August 2019	SB NPDES Wastewater Unit and RB NPDES program managers to implementation of new current APM, and discuss ongoing routine APM updates at NPDES roundtables as a standing agenda item, or during separate meetings, as needed, at a frequency suitable for adequate discussion of any needed revisions

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NPDES Wastewater APM

The existing NPDES Wastewater Program APM is on the NPDES Program intranet webpage and the DWQ Wiki page (image below). The existing NPDES Program APM includes input from all nine Regional Board Program Managers:

http://wiki/dwg/doku.php?id=npdes_administrative_procedures_manual_apm



2. Sending the adopted and signed permit to the discharger, and copies of the adopted and signed permit to U.S.EPA, U.S. EPA's contractor, State Water Board, and

The contents of the existing NPDES APM is as follows:

General

interested parties

- Authority
- Staff Duties
- Program Management
- State and Regional Board Responsibilities
- Exclusions
- Transfer of Permit
- Revocation and Reissuance
- Termination
- Types of Applications
- Location Map
- Application Fees
- Application Review
- Antidegradation
- Antibacksliding
- Best Management Practices (BMP) Programs
- Categorization and Classification

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- Procedures for Drafting a Permit
- Significant Figures
- The Permit Format-Permit Standardization
- Permits Subject to Review by the State Water Board
- Review
- Notice of Public Hearing and Distribution of the Draft Permit
- Public Access to Information
- Response to Comments
- Content and Presentation of the Agenda Item
- Conduct of the Public Hearings
- Final Permits
- Administrative Record
- Petitions for Review
- Certified Mail
- Rescinding Orders
- NPDES Program Identifiers
- California Integrated Water Quality System (CIWQS)
- Compliance
- Complaints
- Enforcement